

CONSTITUTION
of the
MOST EXCELLENT GRAND CHAPTER
ROYAL ARCH MASONS
OF
NEWFOUNDLAND AND LABRADOR
(Adopted May 1996)
(Printed November 1996)
(Revised with Amendments from 1997 to 2006)
(Reprinted 2006 with all Amendments)
(Reprinted 2016 with all Amendments)

PREFACE

The First Edition of the Constitution of the Grand Chapter Royal Arch Masons of Newfoundland and Labrador was adopted by the Grand Chapter at its 2nd Annual Convocation, held in Corner Brook on the 25th day of May in the year one thousand, nine hundred and ninety-six.

From that time to the present there have been amendments sufficient in number to warrant the printing of a Second Edition. The Grand Chapter Royal Arch Masons of Newfoundland and Labrador would sincerely like to thank all the Companions who have devoted so much of their time over the years to ensure that this document has developed and changed with the growing pains of this Grand Chapter.

As the relevancy of the topics contained within this document change with the dynamics of the times, it will undoubtedly continue to be amended in the future as necessary. However, it is hoped that this edition will form a more stable basis for the growth of Royal Arch Masonry in the Province of Newfoundland and Labrador.

This edition has been printed with the authority of the Grand High Priest and the Board of General Purposes.

Ian A. Murray
Grand High Priest

Allan N. Carter
Grand Secretary

Larry B. Grandy
Grand King
(Chairman, Board of General Purposes)

GRAND CHAPTER ROYAL ARCH MASONS OF NEWFOUNDLAND AND LABRADOR

Past Grand High Priests

1994-1996	W. Job Parsons
1996-1998	Robert M. Hellier
1998-1999	William Baldwin
1999-2000	Colin A. Forward
2000-2001	John Dollimount
2001-2002	Oliver White
2002-2003	Reginald Reid
2003-2004	Gerald W. Budden
2004-2005	Gerald Mayo
2005-2006	W.H. John Baird
2006-2007	Carson A. Snelgrove
2007-2008	William J. Smith
2008-2009	Lawrence G. Moss
2009-2010	Malcolm W. Moss
2010-2011	Samuel R. Payne
2011-2012	T. Harvey Brenton
2012-2013	Sunmolu A. Beckley
2013-2014	Cluney W.G. Vincent
2014-2015	L. John Braye
2015-2016	Ian A. Murray
2016-2017	Larry B. Grandy

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SECTION I

THE GRAND CHAPTER

1.01 STYLE AND TITLE

The style and title of the Grand Chapter shall be "The Grand Chapter Royal Arch Masons of Newfoundland and Labrador."

(1) References throughout the Constitution to "the Grand Chapter" shall be accepted to mean the Grand Chapter Royal Arch Masons of Newfoundland and Labrador when referring to this Grand Chapter.

(2) References throughout the Constitution to "the jurisdiction" or "this jurisdiction" shall be accepted to mean the Province of Newfoundland and Labrador when referring to the jurisdiction of this Grand Chapter.

1.02 POWERS

(1) To the Grand Chapter Royal Arch Masons of Newfoundland and Labrador belongs:

(a) the sole government and superintendence of the several Royal Arch Chapters and Lodges of Mark Master, Past Master, and Most Excellent Master Masons, within its jurisdiction;

(b) the authority to settle controversies that may arise between them;

(c) the authority to assign the limits of the several Chapters;

(d) the power, under the Seal of the Grand Chapter, and the signature of the Grand High Priest, Grand King, and Grand Scribe, attested by the Grand Secretary, to constitute new Chapters of Royal Arch Masons;

(e) complete jurisdiction as a sovereign Grand Chapter within the territorial boundaries of the Province of Newfoundland and Labrador;

(f) the authority to decide that no dispensation or warrant can be granted for instituting Lodges of Mark Master, Past Master, or Most Excellent Master, independent of a Chapter of Royal Arch Masons;

(g) the sole power of enacting laws and regulations for the government of the Royal Arch and of altering, amending, repealing, and abolishing them;

(h) the inherent power of investigating, regulating, and deciding all matters relating to the Royal Arch and the intermediate degrees, and to the Chapters and individual Companions, which it may exercise of itself or by such delegated authority as it may appoint;

(i) the sole power of erasing Chapters; and

(j) the sole power of expelling Companions from the Order of Royal Arch Masonry.

1.03 MEMBERSHIP

The Grand Chapter shall consist of:

(1)(a) the following Officers with rank and title as herein named:

Most Excellent Grand High Priest

Right Excellent Grand King

Right Excellent Grand Scribe

Right Excellent Grand Treasurer

Right Excellent Grand Secretary

Right Excellent Grand Archivist/Historian
Right Excellent Grand Lecturer
Right Excellent Grand Chaplain
Right Excellent Grand Captain of the Host
Right Excellent Grand Principal Sojourner
Very Excellent Assistant Grand Secretary
Very Excellent Grand Marshall
Very Excellent Grand Standard Bearer
Very Excellent Grand Royal Arch Captain
Very Excellent Grand Master of the Third Veil
Very Excellent Grand Master of the Second Veil
Very Excellent Grand Master of the First Veil
Very Excellent Grand Organist
Very Excellent Grand Tyler

(b) the Past Grand High Priests and past Elected and Appointed Grand Officers in so far as they shall continue to subscribe to a Chapter in this jurisdiction, and independent of whether or not they continue residing within the jurisdiction.

(c) the reigning High Priests, Kings, and Scribes, for the time being, of each chartered Chapter in this jurisdiction, and

(d) the Past High Priests who continue to subscribe to a Chapter in this jurisdiction and independent of whether or not they continue residing within the jurisdiction.

(2) No Companion shall be qualified or permitted to attend any Chapter as Present or Past High Priest, or as King or Scribe, until his name and appointment has been transmitted to the Grand Secretary.

1.04 **VOTING**

(1) Each Member of the Grand Chapter shall be entitled to exercise no more than one vote in his own right.

(2) In an election of Officers, each warranted Chapter shall be entitled to three votes to be exercised as follows:

(a) If the High Priest, King, and Scribe of the Chapter are present, each shall be entitled to one vote.

(b) If the High Priest and only the King or Scribe of the Chapter are present, the senior in rank shall cast two votes and the other, one vote.

(c) If only the King or Scribe of the Chapter are present, the senior in rank shall cast two votes and the other, one vote.

(d) If only one of the three principal Officers of the Chapter is present, he shall cast three votes.

1.05 **PROXIES**

(1) Should neither the High Priest, King, or Scribe of a Chapter attend any Convocation of the Grand Chapter, such Chapter, by a vote properly certified, under seal, by the High Priest and Secretary, may delegate any Excellent Companion who is a current subscribing member of such

Chapter, to represent their Chapter, but in no case shall any member of the Grand Chapter have more than three votes.

(2) Only one proxy can be issued by a Chapter, and if a Past High Priest of said Chapter accepts this proxy, he thereby loses his personal vote.

NOTE: See Appendix 'A' for Form of Proxy

1.06 **CONVOICATIONS**

(1) The Annual Convocation of the Grand Chapter shall be held in the months of May or June, at a place and date to be decided by the Board of General Purposes, or as may be decided at the previous Annual Convocation.

(2) A Grand Chapter of Emergency may be convened when necessary, in accordance with Article 1.14. The reasons for convening such emergent Convocation shall be expressed in the summons, and no other business shall be entered upon at that convocation.

(3) The Grand Chapter is declared open in AMPLE FORM when the Grand High Priest is present; at all other times, in DUE FORM, but with the same authority.

1.07 **OFFICERS**

(1) The Officers of the Grand Chapter shall be as listed in Section 1.03 Membership; Subsection (1), and the Election, Appointment, and Qualifications of such Officers shall be as follows:

(a) The Elected Officers of Grand Chapter shall be the Grand High Priest, Grand King, Grand Scribe, Grand Captain of the Host, and Grand Principal Sojourner, and the term of Office for each shall be one (1) year subject to compliance with Article 1.08 (1). They shall be elected by ballot after nomination as set out in Section 1.08 *ELECTIONS AND NOMINATIONS*.

(b) The term of Office for the Grand Council shall be one (1) year, and the nomination for said Officers shall be in writing, and election by ballot.

(c) The Grand Treasurer and Grand Secretary shall be appointed by the Grand High Priest on the recommendation of Board of General Purposes.

(d) The Grand Treasurer and Grand Secretary shall be appointed at the Board of General Purposes meeting, convened immediately prior to the Annual Convocation, and installed at such time and place as the Grand High Priest may appoint

(e) Other Grand Chapter Officers shall be appointed by the Grand High Priest.

(f) The election of officers shall take place at such time as may be fixed by resolution of Grand Chapter and the Installation shall be after the completion of all other business.

(g) No Companion shall be eligible for any Office in Grand Chapter, except Grand Chaplain, Grand Organist, and Grand Tyler, unless he shall have been regularly installed as High Priest of a Chapter.

(h) The High Priest of a Chapter shall not be eligible for the Office of either Grand High Priest, Grand King, or Grand Scribe.

(i) On the recommendation of the Board of General Purposes, or at the decision of the Grand High Priest, Honourary Past Grand Rank may be conferred by the Grand

Chapter upon any Companion of this, or any other jurisdiction, for meritorious service to Royal Arch Masonry.

(j) The Grand High Priest, Grand King, and Grand Scribe shall not be eligible to be the High Priest, King, Scribe, Treasurer, or Secretary of a Constituent Chapter.

(k) The High Priests, Kings, and Scribes shall have the rank of Excellent Companion while serving in those respective Offices. The High Priest shall retain the rank of Excellent once he has completed a full term in that office.

(l) The Grand Chapter Officers shall retain the highest rank attained if having served the full term of Office (and also where extraordinary circumstances prevent him from doing so).

1.08 ELECTIONS AND NOMINATIONS

(1) The Officers of Grand Chapter shall be elected or appointed as prescribed in Section 1.07 and shall hold Office until their successors shall have been regularly elected or appointed and installed.

(2) The Grand High Priest, Grand King, Grand Scribe, Grand Captain of the Host, and Grand Principal Sojourner shall be elected by ballot after nomination.

(3) (a) Nomination for any elective Office requiring nomination shall be made in writing, giving the full name and Capitular rank of the candidate together with the name and number of his Chapter, his Post Office address, and the Office for which he is nominated together with his agreement to accept nomination.

(b) Such nomination shall be signed by the proposer, who shall be a member of the Grand Chapter and who shall give his own full name, Post Office address, Capitular rank, and the name and number of his Chapter.

(c) Every nomination shall be sent by email, registered or certified mail or by Express Mail or Courier to the Grand Secretary and shall be received by him at least sixty (60) days prior to the Annual Convocation at which voting shall take place and receipt of such nomination will be acknowledged by the Grand Secretary to include by email.

(4) (a) The Grand Secretary shall, without delay, send by email, registered or certified mail or by Express Mail or Courier, to all members so nominated, a list of such nominations and by email or regular mail to the Secretaries of the Constituent Chapters, and to the members of the Board of General Purposes.

(b) (i) If no nominations are received for an Office, the Grand Secretary shall send to all Chapter Secretaries and to the members of the Board of General Purposes a notice to this effect and nominations for the Office may be made in the same manner as provided in Section (3) above until forty (40) days prior to the date of the Annual Convocation.

(ii) If at the time of the opening of the Annual Convocation there are no nominations for an Office, the Grand High Priest may receive oral nominations at such time during the meeting as he may determine. If there is more than one nomination, the names shall be balloted upon as nearly as may be as if they had appeared on the list prepared under Subsection (4) (a). If there is only one nomination, the Grand High Priest shall declare the person nominated to be elected by acclamation.

(5) No Companion shall permit his name to be placed in nomination for more than one Elective Office. If a Companion does permit his name to be placed in nomination for more than one Elective Office, all such nominations shall be void.

(6) The Ballot papers shall be printed under the direction of the Grand Secretary and shall contain:

- (a) a letter or figure showing the number or order of the ballot,
- (b) a list of the Elective Offices, and
- (c) a properly defined space in which may be written the names of the Companions to be voted for.

(7) The Committee on Credentials and Registration shall meet for the registration of members from 8:30 a.m. until Noon on the day of the Annual Convocation.

(8) The Grand High Priest shall appoint a sufficient number of Companions, not being nominated for Office, as a Committee of Elections to act as scrutineers and shall announce their appointment at the morning session of the Annual Convocation. He shall also appoint one of the committee to be Chairman whose duty shall be to supervise the scrutineers in the performance of their duties, to decide upon the validity of doubtful ballots, and to report the result of each ballot to the Grand High Priest. Before entering on their duties, the committee shall solemnly pledge themselves to perform the same truly and faithfully. (See Appendix B)

(9) The casting of ballots shall take place during the hours of registration in some convenient room adjoining the place of the meeting of the Grand Chapter except that the ballot shall remain open until 12:15 p.m. on the day of the Annual Convocation. The votes shall forthwith be counted and the result announced as soon thereafter as possible.

(10) If more than one ballot is required for any Office, such voting shall commence immediately after the announcement of the result and shall close at such time as the Grand High Priest shall direct.

(11) Each Companion voting shall write upon one of the ballot papers the name or names of the Companion or Companions for whom he desires to vote and shall deposit his ballot in the proper ballot box.

(12) A Candidate for any Elective Office, in order to be elected, shall receive a majority of the ballots cast.

(13) If upon the first ballot for any Elective Office, no Companion obtains a majority of votes cast, another ballot shall be taken in respect to such Office. After the taking of each ballot, the names of any Companions having less than ten per cent (10%) of the votes cast, or the Companion having the lowest number of votes cast, shall be dropped, and so on until the requisite majority has been obtained. NOTE: A clear majority (one half of the votes cast plus one) is required for Election.

1.09 INSTALLATION

(1) The Grand Chapter Officers shall be duly installed before they can enter upon the discharge of their duties, or be recognized as such Officers.

(2) In case of the absence of any Grand Chapter Officer elected or appointed at the time of the Installation, he shall be installed thereafter by the Grand High Priest, or by a Grand Chapter Officer designated by the Grand High Priest, in his own Chapter as soon as possible after his election or appointment, or at such time and place as the Grand High Priest may appoint.

1.10 TRANSACTIONS

(1) The Annual Report of the transactions of the Grand Chapter shall be printed without delay, and one copy thereof transmitted to every Grand Chapter Officer, and to each Past Grand High Priest, Past Grand King, and Past Grand Scribe of the Grand Chapter, three copies to every Chapter, and two copies to every Grand Chapter in fraternal relations with this Grand Chapter. The transmitted copy may consist of the printed form, or such other form of preservation as may be approved by the Board of General Purposes and to include an emailed copy.

(2) The report of the Annual Convocation of the Grand Chapter shall be made available to the Companions at the first regular Convocation of the Constituent Chapters after receipt.

1.11 RECOGNIZED DEGREES

(1) The following degrees are recognized by the Grand Chapter: Entered Apprentice, Fellow of Craft, Master Mason, Mark Master, Past Master, Most Excellent Master, Royal Arch, Royal and Select Master, Super Excellent Master, Ark Mariner, Red Cross of Constantine and Appendant Orders, Masonic Knight Templar and Knight of Malta, Knight of the York Cross of Honor, York Rite Sovereign College, Royal Arch Knight Templar Priest, Grand Council of Allied Masonic Degrees of Canada, Order of the Secret Monitor and the degrees of the Ancient and Accepted Scottish Rite.

(a) It is not a misnomer to add the word "Holy" to the title "Royal Arch Degree."

1.12 GRIEVANCES AND APPEALS

(1) The Grand Chapter, when congregated, necessarily possesses supreme authority over, and the power of finally deciding on every case which concerns the benefit of Royal Arch Masonry, with its intermediate degrees.

(2) Any Chapter or Companion, who may feel aggrieved by the decision of any other authority, may appeal to the Grand Chapter against the decision.

(3) The appeal must be made in writing, specifying the particular grievance complained of, and be transmitted to the Grand Secretary.

(4) A notice and copy of the appeal must be sent by the appellant to the party against whose decision the appeal is made.

(5) No appeal will be received unless made in proper and respectful language, and it must be sent to the Grand Secretary at least one month before the Annual Convocation of the Grand Chapter.

REGULATIONS FOR THE GOVERNING OF THE GRAND CHAPTER DURING BUSINESS SESSIONS

1.13 QUORUM

(1) No business of any kind shall be transacted in the Grand Chapter, unless at least three (3) Chapters are constitutionally represented.

1.14 GRAND OFFICERS UNABLE TO ACT

In the event of absence, death, or inability of the Grand High Priest, Grand King, or Grand Scribe to act, the duties pertaining to that Office shall devolve upon the Immediate Past Grand High Priest; and, if he also be absent, or unable to act, any other Past Grand High Priest (Juniors prior) until the next Annual Period of Election.

1.15 ORDER OF BUSINESS

(1) (a) The Grand Chapter shall be opened as set out in the Grand Chapter Protocol Booklet (such Protocol having been developed and approved by the Board of General Purposes) and, after being opened, the order of business shall be as set out in the Grand Chapter Protocol Booklet.

(b) Closing ceremonies shall be as set out in the Grand Chapter Protocol Booklet (such Protocol having been developed and approved by the Board of General Purposes).

(2) Reports of the Grand Chapter Officers and Committees shall be presented as set out in the Grand Chapter Protocol Booklet (such Protocol having been developed and approved by the Board of General Purposes).

1.16 MINUTES

(1) No confirmation of minutes shall be requisite if they have been correctly taken, and if no Companion objects to the minutes as read, they shall stand approved.

(2) It shall not be competent for a member, on hearing the minutes of a previous meeting read, to discuss or question anything done thereat unless he has at such previous meeting given notice of reconsideration.

1.17 RULES OF PROCEDURE

(1) The Grand High Priest shall be the Presiding Officer at the Annual, or any other Convocation of the Grand Chapter and shall direct the business of the Grand Chapter according to his own judgment, except as hereinafter provided.

(2) All matters are to be decided upon by a majority of votes.

(3) Each Officer and member of the Grand Chapter shall have one vote and the presiding officer in case of equality a casting vote.

(4) The votes of the members are to be signified by each holding up one of his hands, and the motion is then to be declared carried or lost. However, if two members demand that the votes be counted, a standing vote shall be taken. If a majority of the members present so demand, a secret ballot shall be taken. The Grand High Priest shall have a casting vote in case of a tie.

(5) No visitor shall on any occasion be permitted to vote.

(6) When a question is under debate, no motion shall be received except to commit, to postpone, or to amend, which motions shall take precedence as here named.

(7) A motion to amend an amendment shall preclude all further propositions to amend until it shall be decided and the question on the proposition to amend last shall be first put.

(8) Any member may call for the division of a question, if the sense of the question will admit to it.

(9) After a motion is stated by the Presiding Officer, it shall be deemed to be in possession of the Grand Chapter, and shall not be withdrawn by the mover without the consent of the Grand Chapter.

(10) No Companion shall speak twice to the same motion, unless to explain, without permission of the Presiding Officer, except the mover in reply.

(11) There shall be no debate upon any question after it has been put by the Grand High Priest.

(12) No member except one of the majority which decided the question shall be allowed to move for a reconsideration.

(13) Any motion for the repeal or alteration of an existing law, or the introduction of a new one, shall be made by notice in writing through the Grand Secretary to the Board of General Purposes at least ten weeks previous to the Annual Convocation. The Board shall submit the same to the members of the Grand Chapter at least five weeks previous to the Annual Convocation.

(14) No repeal, alteration, or addition shall be valid unless supported by two-thirds of the voters present in the Grand Chapter.

(15) No rule, regulation, or by-law of the Grand Chapter shall be suspended (set aside for a single one-time purpose only) except by unanimous consent of the members present.

1.18 RULES OF ORDER

(1) None but members of the Grand Chapter, Officers or Past Officers of other Grand Chapters excepted, shall be present at the opening of the same, nor shall any visitor be admitted during the session, except by permission of the Grand Chapter.

(2) (a) Royal Arch Masons in good standing may be present at the Opening of Grand Chapter,

(b) Past Grand High Priests of this Grand Chapter, Distinguished Visitors and Invited Guests shall be received in the sequence as set out in the Grand Chapter Protocol Booklet (such Protocol having been developed and approved by the Board of General Purposes).

(3) When a visitor who is not a Royal Arch Mason is to be received, the Grand Chapter is called to refreshment for the occasion. One exception would be for an Open Installation of Grand Chapter for which the VSL would remain open but no Signs are given other than that of Fidelity.

(4) Members and visitors shall keep the seats assigned them, except the Officers whose duties may call them about the Grand Chapter.

(5) All reports and resolutions shall be in writing.

(6) Every member shall vote on all questions, unless excused by the Presiding Officer.

(7) Every member who speaks shall rise and remain standing, addressing himself to the Grand High Priest, and shall not be interrupted except by a call to order by the Grand High Priest, or by some member of the Grand Chapter.

(8) If any member shall have been twice called to order by the Presiding Officer, and shall, nevertheless, be guilty of a third offence at the same meeting, the Presiding Officer may command him forthwith to withdraw from the Grand Chapter, and he shall not again be admitted to the Convocation.

(9) No Officer or member shall be permitted to attend in the Grand Chapter without his proper Royal Arch clothing. Not with standing Item 4:01 of this constitution; Invited Masonic Guests, from Concordant bodies and from Grand Lodge, may wear the appropriate regalia of their office.

(10) No Companion, after having taken his seat as a member, shall be permitted to leave without obtaining permission of the Grand High Priest unless general permission has been granted at the start of or during the Convocation.

(11) No motion on any new subject shall be made or any new matter entered upon after eleven o'clock at night.

1.19 GRAND OFFICERS TERM OF OFFICE

(1) The term of Office for the Grand Council shall be one (1) year. (The Grand Council consists of the Grand High Priest, Grand King, and Grand Scribe.)

(2) The Grand Secretary and Grand Treasurer shall be appointed annually.

(3) The term of other Elected and Appointed Officers shall be one (1) year.

(4) All the Officers of the Grand Chapter shall hold their respective offices, and discharge the duties thereto belonging, until their successors are duly installed.

(5) Should a Grand Chapter Officer, other than a member of the Grand Council, retire or vacate his office, the Grand High Priest shall forthwith appoint a successor to complete the term.

GRAND CHAPTER OFFICERS, POWERS AND DUTIES

1.20 GRAND HIGH PRIEST

(1) The Grand High Priest shall have the power and authority during the recess of Grand Chapter:

(a) to grant dispensations, upon the petition of nine regular Royal Arch Masons, to institute new Chapters to continue in force until the next Annual Convocation of the Grand Chapter, unless revoked by him for just cause.

(b) to arrest the charter of any Chapter for cause until the next Annual Convocation of the Grand Chapter, setting forth in his annual message the reasons for such arrest; and such Charter so arrested shall not be restored except by the action of the Grand Chapter.

(c) to convene any Chapter under his jurisdiction; to inspect their records and work and require their conformity with the laws and regulations of the Grand Chapter.

(d) to appoint his Grand Officers or other members of the Grand Chapter to visit any Chapter under his jurisdiction he may think proper.

(e) to grant dispensations for the election of Officers of a Chapter at other than the time fixed by the by-laws pertaining to Chapters.

(f) to grant dispensations for processions other than for funeral purposes, and War Memorial/Remembrance Services.

(g) to appoint representatives of this Grand Chapter near other recognized Grand Chapters.

(h) to confirm, or otherwise, the rank of any officer of Grand Chapter subject to satisfactory performance of his duty.

(i) to award Honourary Past Grand Rank to deserving Companions at the Annual Convocation.

(2) His decision on any question relative to Royal Arch Masonry shall be final, unless reversed by a vote of a majority of the Grand Chapter.

(3) On the first day of the Annual Convocation, of the Grand Chapter, he shall lay before the Grand Chapter a written message, giving an account of his official acts during the recess and the condition of Royal Arch Masonry in his jurisdiction, and recommend to the Grand Chapter such measures as he may deem necessary.

(4) Should the Grand High Priest retire, resign, remove from the jurisdiction, or die during his term of office, or be rendered incapable of discharging his duties, the procedure spelled out in Section 1.14 shall apply.

(5) Every Chapter shall be visited at least once in each year by the Grand High Priest or by one or more members of the Grand Chapter duly authorized, who shall examine the books, and may call for an exemplification of any of the Capitular degrees and make report to the Grand Chapter.

1.21 GRAND KING

(1) It shall be the duty of the Grand King to:

(a) visit each of the Chapters assigned to him, once at least during the year, inspect its mode of working, examine its By-laws, see that its records are properly kept, and point out in a kind and fraternal manner such inaccuracies as may appear, giving such useful instruction as will tend to the advancement and prosperity of the Chapter and its members.

(b) preside as Chairman of the Board of General Purposes.

(c) in the absence of the Grand High Priest, preside over the Grand Chapter during any Convocation of the Grand Chapter or when the Grand Chapter is at recess and perform such other duties as the Grand High Priest may require and which are not inconsistent with this Constitution.

(d) perform such other duties as may be required of him by the ritual, regulations and customs of the Order.

1.22 GRAND SCRIBE

(1) It shall be the duty of the Grand Scribe to:

(a) visit each of the Chapters assigned to him, once at least during the year, inspect its mode of working, examine its By-laws, see that its records are properly kept, and point out in a kind and fraternal manner such inaccuracies as may appear, giving such useful instruction as will tend to the advancement and prosperity of the Chapter and its members.

(b) in the absence of the Grand High Priest and the Grand King, preside over the Grand Chapter during any Convocation of the Grand Chapter or when the Grand Chapter is at recess and perform such other duties as the Grand High Priest may require and which are not inconsistent with this Constitution.

(c) perform such other duties as may be required of him by the ritual, regulations and customs of the Order.

1.23 GRAND TREASURER

(1) It shall be the duty of the Grand Treasurer to take charge of all the funds of the Grand Chapter and deposit them in a Canadian Institution where the deposits will be insured under the Canada Deposit Insurance Corporation in the name of the Grand Chapter Royal Arch Masons of Newfoundland and Labrador payable to his order as Grand Treasurer together with such signing authority as may be approved by the Grand Chapter.

(2) No monies shall be paid by him except those lawfully incurred during the course of conducting Grand Chapter business and these are to be annually reviewed by the Financial Review Committee.

(3) He shall annually, through the Board of General Purposes, present to the Grand Chapter, a detailed statement of all receipts and disbursements, as well as the balance at credit of the Grand Chapter at the time of making such statement.

1.24 GRAND SECRETARY

(1) It shall be the duty of the Grand Secretary:

(a) to sign and certify all instruments from the Grand Chapter, under seal or otherwise.

(b) to issue summonses for all meetings of the Grand Chapter or Board of General Purposes, and to attend and take Minutes of all proceedings.

(c) to notify all committees of their appointment, and to provide them with such books and documents as they may require which are in his custody.

(d) to conduct the correspondence of the Grand Chapter.

(e) to issue duplicate sets of blank returns to the Secretaries of the Chapters.

(f) to receive the returns from the Chapters and enter them in the books of the Grand Chapter, and duly report the same at each Annual Convocation of the Grand Chapter.

(g) to receive, credit, and record all monies of the Grand Chapter, and pay over the same without delay to the Grand Treasurer, and annually to report the amount received and the source whence received.

(h) generally, to do all such things as have been done or ought to be done by a Grand Secretary.

(2) For his services, he shall receive such sum as shall be determined by the Board of General Purposes once all reports and documentation, relative to his term of office, have been satisfactorily received by the Grand Council.

1.25 GRAND ARCHIVIST/GRAND HISTORIAN

(1) It shall be the duty of the Grand Archivist to collect and preserve any ancient records, minutes, papers, documents, and manuscripts concerning the Grand Chapter, the constituent Chapters, and the various degrees under the jurisdiction of the Grand Chapter, and to advise regarding the compilation of histories and statistics respecting Royal Arch Masonry in this jurisdiction.

(2) He shall have the right, with the permission of the Grand High Priest, to examine any copy of documents, minutes, and other records in possession of the Grand Chapter or any constituent Chapter.

(3) He shall have the right to digitally archive records and documents not needing to be physically archived.

(4) At each Annual Convocation, he shall submit a report in writing to the Grand Chapter respecting any matters under his jurisdiction.

1.26 GRAND LECTURER

(1) The Grand Lecturer shall explain to the Officers of such Chapters as request his services, the mode of working approved by the Grand Chapter.

(2) He shall, if required by the Grand Chapter or the Grand High Priest, or requested by a constituent Chapter, visit the Chapter or Chapters and report any deviation from the established ritual that he may observe.

(3) At each Annual Convocation, he shall submit a report in writing to the Grand Chapter respecting any matters under his jurisdiction.

(4) Should it be required that the Board of General Purposes appoints a Ritual Committee, he shall be the Chairman of that Committee.

1.27 GRAND CHAPLAIN

(1) The Grand Chaplain shall attend the Convocations of the Grand Chapter and shall conduct such services of worship as the Grand Chapter may direct from time to time.

(2) At each Annual Convocation, he shall submit a report in writing to the Grand Chapter respecting any matters under his jurisdiction.

1.28 GRAND TYLER

(1) The Grand Tyler shall attend every Convocation of the Grand Chapter, keep the regalia and furniture in good condition, and, attend to the arrangement thereof.

1.29 GRAND CAPTAIN OF THE HOST

(1) The Grand Captain of the Host acts as Grand Director of Ceremonies.

(2) His duties involve the responsibility of superintending all proceedings of the Grand Chapter when moving as a distinct body.

(3) He should accompany the Most Excellent Grand High Priest on as many official visits as possible.

1.30 GRAND PRINCIPAL SOJOURNER

(1) The Grand Principal Sojourner corresponds to that of the Senior Deacon in the preparatory Degrees.

(2) He should accompany the Right Excellent Grand King on as many official visits as possible.

1.31 GRAND MARSHALL

(1) The Grand Marshall shall assist the Grand Captain of the Host in his duties by announcing and introducing distinguished guests upon their arrival at the inner door of the Grand Chapter.

(2) He shall also present and introduce the Grand Chapter Officers for Installation and Proclaim the Officers Installed into Office.

1.32 GRAND STANDARD BEARER

(1) The Grand Standard Bearer shall precede the Grand High Priest and his Officers in processions and shall carry the Grand High Priest Banner.

(2) It shall be his duty to clear and lead the way for the Grand High Priest and his Officers.

1.33 ASSISTANT GRAND SECRETARY

(1) The Assistant Grand Secretary shall assist the Grand Secretary in the discharge of his duties.

(2) He shall also be responsible for the inventory of the Grand Chapter Regalia and ensure that it is kept properly maintained.

1.34 GRAND ROYAL ARCH CAPTAIN

(1) The Grand Royal Arch Captain corresponds to that of the Junior Deacon in the preparatory Degrees.

(2) He shall assist the Grand Captain of the Hosts in attending to visitors to the Grand Chapter and to their introduction into the presence of the Grand Council.

1.35 GRAND MASTERS OF THE VEILS

(1) The three Grand Masters of the Veils shall, with the Grand Royal Arch Captain, be the ceremonial vanguard to the introduction of the Grand High Priest Elect just prior to Installation.

1.36 GRAND ORGANIST

(1) The Grand Organist shall conduct the musical exercises of the Grand Chapter.

1.37 GRAND OFFICER DUTIES

(1) (a) The Grand Officers listed above shall, in addition to the duties listed above, also perform the respective duties required of them by ritual, regulation, and customs of the Order.

(b) Should it be deemed necessary, the Grand Council may appoint an Assistant Grand Treasurer, a Grand Registrar, and Grand Stewards (not exceeding (2) two. Each of said appointees shall have the rank of Very Excellent Companion.

1.38 GRAND REPRESENTATIVES

(1) The Grand High Priest in appointing Companions of this jurisdiction as Grand Representatives of other recognized Grand Chapters shall have regard to the following considerations:

(a) Only Past High Priests of Constituent Chapters who have been through the Order of Anointed High Priesthood shall be considered for recommendation to

appointment as a Grand Representative. No additional rank should be anticipated or expected, since such appointment is considered to be in recognition of the above achievement, and of a demonstrated interest in Royal Arch Masonry.

(b) Every Past Grand High Priest shall be recommended for one such appointment.

(c) At least one appointment shall be given to each Chapter, providing such Excellent Companion meets criteria 1.38.1.a. The Grand Secretary shall keep a control list of these appointments.

(d) At the Discretion of the Grand High Priest, Grand Representatives may be permitted to represent more than Grand Chapter.

(e) Grand Representatives who remove their living arrangements from this jurisdiction may continue as Grand Representatives of this Grand Chapter in so far as:

(i) they continue as current subscribing members of a Chapter in this jurisdiction;

(ii) Subsections (g) and (h) are adhered to and;

(iii) In the opinion of the Grand High Priest the Grand Representative has been exemplary in his role.

(f) In as much as Subsections (e), (g) and (h) set out the terms of continuance as a Grand Representative, appointment of a Companion as a Grand Representative shall continue in force for a three year term, which may be renewed, until such time as any of the following occurs:

(i) The Companion's appointment is declared void.

(ii) The Companion becomes incapacitated to a point of not being able to carry out the duties.

(iii) The Companion voluntarily withdraws from the appointment.

(g) In the event of any Grand Representative being absent from the Annual convocation of Grand Chapter for three (3) successive years without reasonable cause or excuse, the Grand High Priest may declare the representation void, and the Grand Secretary shall advise the Grand Chapter concerned.

(h) It shall be the duty of every such Companion appointed to keep in touch with the affairs of the jurisdiction for which he is Grand Representative, to review the Annual Proceedings of such jurisdiction if required by the Board of General Purposes, to furnish his jurisdiction with an account of the progress of Royal Arch Masonry in this jurisdiction, and to advise the Grand High Priest and Grand Chapter in all matters concerning the fraternal relations of this Grand Chapter with the jurisdiction he may represent. He shall submit to the Fraternal Relations Committee a report of his connections which shall be used by that Committee in the formation of its annual report.

1.39 BOARD OF GENERAL PURPOSES

(1) The membership of the Board of General Purposes shall consist of the Grand High Priest, Grand King, Grand Scribe, Grand Captain of the Host, Grand Principal Sojourner, Grand Treasurer, Grand Secretary, Grand Archivist, Grand Lecturer, Grand Chaplain, all Past Grand High Priests whether or not residing in the jurisdiction (as members efficio), three elected members, three appointed members, and all Committee Chairmen.

(a) The three elected members shall be elected by the Grand Chapter and the three appointed by the Grand High Priest immediately after his installation.

(b) In the case of vacancy occurring by death, removal from jurisdiction (except in the case of Past Grand High Priests), or otherwise, the Grand High Priest shall appoint another Companion to fill such vacancy.

(2) The following shall govern the meetings and organization of the Board of General Purposes:

(a) Such Board shall meet immediately after the Annual Convocation for organization.

(b) Such meetings shall be held at the call of the Chairman and may be conducted electronically.

(c) The Grand King shall be Chairman of the Board.

(d) In the absence of the Grand King, the Board shall choose a Chairman to preside over the meeting.

(e) Seven (7) members shall constitute a quorum for business.

(f) The Board may appoint sub-committees from amongst its members.

(3) The following shall be the powers and duties of the Board of General Purposes:

(a) The Board shall be the Board of Finance of Grand Chapter, and shall, through the Finance Committee, authorize all investments required to be made from time to time, shall have a financial review made of the accounts of the Grand Chapter, the Grand Secretary, and the Grand Treasurer, and shall submit same together with its report thereon and estimates of receipts and expenditures for the current year to each Annual Convocation.

(b) The Board shall appoint a Committee of Jurisprudence and Laws consisting of the Grand Lecturer, as Chair, and two Past Grand High Priests; which shall consider and report on proposed amendments to the Constitution, and questions on Capitular Laws and Usage referred to it by the Grand High Priest or by Grand Chapter. The Committee shall also examine and report on the By-Laws of Constituent Chapters and proposed amendments thereto, before final approval by the Grand High Priest.

(d) The Board shall appoint a Committee on the Condition of the Order consisting of three or more Past Grand High Priests (the junior being the Chairman) .

(e) The Board may, from time to time, appoint a Committee of Ritual consisting of three or more members, which membership shall include the Grand Lecturer as the Chairman.

(f) The Board shall appoint a Committee on Fraternal Relations. (This Committee should retain its appointment on a permanent basis so that consistency may be retained in this important area. Replacements to the Committee shall take place when death or incapacitation of a member occurs and shall be approved by the Board).

(i) This Committee shall consist of the Chairman (a Past Grand High Priest) and at least two Companions of his choice who show interest especially in such aspects as correspondence with other jurisdictions, have general knowledge or may be able to render assistance because of their language ability.

(ii) The Committee shall communicate, at least once per year with all Grand Representatives in our jurisdiction, and it is to monitor breakdowns in their

communication attempts. In such cases, it is to encourage Grand Representatives to send a copy of the correspondence with their counterpart to the respective Grand Secretary with a request for assistance.

(iii) The Committee's duties shall consist of coordinating of reports from Grand Representatives, receiving recommendations for appointments of Grand Representatives, making recommendations to the Grand High Priest on changes or new appointments of Grand Representatives if and when appropriate, and making a report to the Annual Convocation of Grand Chapter on the highlights of its activities and findings.

(g) The Board shall examine and report on all applications for charters.

(h) The Board shall report on all matters referred to it by the Grand High Priest or the Grand Chapter.

(i) The Board shall have the right of summoning any Chapter or Companion to attend and produce all books, papers, and accounts belonging to them under penalty on neglect or refusal of being reported to the Grand High Priest or the Grand Chapter.

(j) All questions shall be decided by a majority of votes, the Presiding Officer, in case of equality, having the casting vote.

(k) The Board shall proceed to the consideration of any special matter referred to it by the Grand High Priest or the Grand Chapter, in preference to other general business.

(l) All transactions and resolutions of the Board shall be entered in a minute book by the Grand Secretary.

(m) The Board shall investigate through the Fraternal Relations Committee the circumstances connected with formation of a foreign Grand Chapter with a view to recognition and exchange of representatives before action by the Grand Chapter.

(n) An Executive Committee, which shall consist of the Grand High Priest, Grand King, Grand Scribe, Grand Secretary, and Grand Treasurer, shall meet as required to direct the affairs of Grand Chapter between the meetings of the Board of General Purposes. Such Executive Committee will meet under the Chairmanship of the Grand High Priest; may request attendance of Past Grand High Priests, or any other Companions; will record Minutes of such meetings; and, shall make recommendations to the Board of General Purposes for approval.

(o) Any member who has been appointed to the Board of General Purposes and who has not already attained the rank of Past Grand Master of the First Veil shall have, by virtue of that appointment, the rank of Past Grand Master of the First Veil and any member who has been elected to the Board of General Purposes and who has not already attained the rank of Past Grand Master of the Second Veil shall have, by virtue of that election, the rank of Past Grand Master of the Second Veil.

1.40 GRAND CHAPTER FEES AND DUES

(1) The revenues of the Grand Chapter shall be derived from the following sources and fees:

(a) For a Dispensation for a new Chapter.

(b) For a Charter or Warrant of Constitution.

(c) For a new Charter in case of loss by fire or otherwise.

- (d) For a Grand Chapter Certificate of Exaltation.
 - (e) For a duplicate certificate.
 - (f) For a Grand Chapter Certificate of Affiliation.
 - (g) For a Certificate of prerequisite degrees.
 - (h) For registry of a Companion joining from another jurisdiction.
 - (i) For each member
 - (j) For the Order of High Priesthood.
 - (k) Any other fees as determined by Grand Chapter from time to time.
 - (l) For any Dispensation granted to a Chapter for change of Meeting Place, Time or Date.
- (2) All such fees to be determined by the Grand Chapter from time to time at an Annual Convocation, subject to the following regulations:
- (a) That notice, in writing, of the intention to amend any such fees and the increase proposed, and also the day of Convocation of the Grand Chapter, for the discussion of the subject, be sent to each Chapter at least three months prior to such Convocation.
 - (b) That the proposed increase be agreed to by at least two-thirds of the members present and voting at such Convocation.
- (3) Notwithstanding the prices set out in Appendix C of this Section, the Board of General Purposes is authorized to set prices of other supplies to cover the cost of procurement.
- (4) The Grand Chapter shall maintain a Fund of Benevolence.
- (a) In addition to the fees payable to the Grand Chapter under 1:30 (1) above, each Chapter shall pay to the Grand Chapter a sum to be determined by Grand Chapter from time to time at an Annual Convocation, after due notice is sent to all Chapters on the 31st day of December in each year; such sum to be applied annually by the Board of General Purposes for preventative measures, welfare work, and education among the blind, and such community or social welfare service or benefit, educational scholarships or bursaries, or other purpose or purposes as may be approved by the Board of General Purposes.
 - (b) Notwithstanding the provisions of subsection (a), any Chapter may apply to the Board of General Purposes for the return of all or part of the amount paid by such Chapter to be used for such community or social welfare service or benefit, educational scholarships or bursaries, or other purpose or purposes as may be approved by the Board of General Purposes.
- (5) No representative of any Chapter shall be entitled to a seat in the Grand Chapter until the dues of his Chapter are paid.

SECTION 2

CONSTITUENT CHAPTERS ORGANIZATION OF NEW CHAPTERS

2.01 CHAPTER AND LODGE DEFINED

(1) All legally constituted assemblies of Royal Arch Masons are called Chapters, and regular bodies of Mark Masters, Past Masters, and Most Excellent Masters are called Lodges.

2.02 AUTHORITY FOR

(1) Every Chapter of Royal Arch Masons throughout this jurisdiction shall have a Charter or Warrant of Constitution from the Grand Chapter and no Chapter shall be deemed to be legal without such Charter, or a Dispensation from the Grand High Priest.

2.03 PETITION FOR DISPENSATION

(1) No Dispensation for the formation of a new Chapter shall be granted except upon the petition of nine (9) Royal Arch Masons, in good standing within this jurisdiction, in which their first High Priest, King, and Scribe shall be nominated, and said petition shall set forth the name and place.

(2) All petitioners shall sign their full names to said petition and state therein the Chapter of which they are or were members.

(3) Each petitioner for a Charter shall obtain from his Chapter a certificate showing him to be clear on the books, this certificate to be forwarded to the Grand Secretary with such petition.

2.04 RECOMMENDATION

(1) A petition for a dispensation for the formation of a new Chapter shall be accompanied by a recommendation from the Chapter nearest the place where the new Chapter is to be held.

(2) A new Chapter whose recommendation has been accepted by Grand Chapter shall then be Instituted, meaning that the Officers of the new Chapter will be put in place by the Grand High Priest or by some Companion appointed by him and shall be monitored until such time as it is Constituted.

(3) Ceremonies of Institution and Constitution will be available through the Grand Chapter.

2.05 RETURN OF CHAPTER U.D.

(1) Each Chapter working under dispensation shall return its dispensation, together with its By-Laws and a record of its proceedings to the next succeeding annual Convocation of the Grand Chapter, which petition shall include only those who originally signed the petition for the dispensation, and such Royal Arch Masons as have been made under their dispensation, which shall be referred to the Committee on Chapters U.D.

2.06 CHARTER

(1) No Charter shall be issued to any Chapter which has not worked under a dispensation to the satisfaction of the Grand Chapter.

2.07 NAME

(1) No Chapter in this jurisdiction shall in future be named after any living person.

2.08 CONSTITUTION OF CHAPTER: -

(1) Every chartered Chapter must be constituted and officers installed by the Grand High Priest or by some Companion appointed by him before they can transact any business.

(2) A Chapter is considered to be Constituted at such time when it has worked all the Degrees under the Jurisdiction of Royal Arch Masonry, and this has been attested to by any or all members of the Grand Council.

2.09 CONSECRATION

(1) Every Chapter shall be solemnly consecrated according to ancient custom, by the Grand High Priest, Grand King, or Grand Scribe, or by a Present or Past High Priest of a Chapter, with the authority of the Grand High Priest.

2.10 MEMBERSHIP IN CHAPTER U.D.

(1) A petitioner for dispensation who fails to petition for the charter does not become a charter member; but, his membership remains undisturbed in his old Chapter; or if a demitted Companion, his demit shall be returned to him by the Grand Secretary.

(2) If for any reason a dispensation shall be withdrawn by the Grand High Priest of the Grand Chapter, or a charter be refused, all members who have been advanced, inducted, received and acknowledged, or exalted in such Chapter U.D. as are in good standing, shall be entitled to a certificate of good standing upon proper application to the Grand Secretary, which certificate shall have the effect of a demit or they may affiliate with another Chapter in accordance with 2.36.

ADMINISTRATION, OFFICERS, MEETINGS, ETC.

2.11 MEETING OF CHAPTER

(1) Regular Convocation of every Chapter shall be held at such place and on such days each month as the charter and By-laws may direct.

(2) A Chapter of Emergency may at any time be called by the authority of the High Priest. The reason for calling it shall be expressed in the notice, and no other business than that specified shall be entered upon at that meeting.

(3) Each Chapter shall assemble at least four (4) times in every year.

(4) The Secretary of every Chapter is required to mail, or email, to the Grand High Priest, Grand King, Grand Scribe, and Grand Secretary a copy of the summons calling each Convocation of his Chapter, whether regular or emergent.

2.12 LODGE MEETINGS

(1) Lodges may be called and opened for the purpose of conferring the several degrees of Mark Master, Past Master, or Most Excellent Master, at emergent meetings called therefor, without assembling the Chapter, but no other business than that of conferring the said degree can be entered upon.

(2) Should a Chapter plan to open a Lodge on a night of a regular Convocation, the notice should state: "A Lodge of _____ will be opened for the work and instruction." After the

Degree work is completed, the regular business of the Chapter, with the principal Officers of the Chapter presiding, may be conducted while the above Lodge is opened subject to Article 2.39.

2.13 OFFICERS

(1) The Officers of a Chapter are: The High Priest, King, Scribe, Treasurer, Secretary, Archivist/Historian, Chaplain, Captain of the Host, Assistant Secretary (if the Chapter so desires the position to be added), Royal Arch Captain, three Masters of the Veils, Organist, and Tyler, who shall hold office until their successors shall have been elected, or appointed, and installed.

(a) The proper title of the High Priest of a Chapter is "Most Excellent High Priest."

(b) A register shall be kept by each Chapter of all Companions who shall be installed as High Priest, King, or Scribe.

(c) Each Chapter shall return to the Grand Secretary the name of every Companion so installed with the date of his installation, and shall also notify the Grand Secretary whenever any Companion who has been installed as High Priest, King, or Scribe shall, for any cause whatsoever, cease to be a member of the Chapter.

(d) The High Priest, King, Scribe, Treasurer, or Secretary of a Constituent Chapter shall not be eligible to be elected to any other Chapter office without Dispensation.

2.14 ELECTION AND INSTALLATION

(1) A Chapter may, by By-laws, designate the Regular Convocation of the Chapter in any month from October to December inclusive, as the date for holding the annual election of officers of the Chapter with the appointment of the remaining officers and the installation of officers to take place not later than the Regular Convocation next following the Convocation at which the election took place.

(2) In the absence of any By-law fixing the month, the annual election of officers shall take place at the Regular Convocation in December with the appointment of the remaining officers and the installation of officers to take place not later than the Regular Convocation in January.

(3) Officers not able to be present at the regular installation shall be installed within sixty-five (65) days after the Regular Convocation at which the installation was to take place, otherwise a dispensation is required.

(4) No Chapter By-Laws shall be approved which do not provide for the election by ballot of at least the High Priest, King, and Scribe.

(5) (a) Scrutineers - Two or more scrutineers shall be appointed by the presiding officer, whose duties it shall be to examine all ballots and announce the results.

(b) Nominations - Before voting for an elected office, a ballot of nomination shall be circulated, on which each member may place a name. These are collected, examined by the scrutineers, and the names announced. Any person may decline nomination at this point. Only persons present, or those for whom some person present vouches willingness to serve, shall remain on the ballot.

(c) Voting - If only one name has been nominated, a ballot is not needed. If two or more names are nominated, a written ballot shall be taken, in which each member present should vote. These are collected and counted by the scrutineers. A clear majority (one half the eligible members present plus one) is required for election. If upon the first ballot no Companion obtains a majority of the votes cast, another ballot shall be taken in

respect to such office. After the taking of each ballot, the names of any Companion having less than 10% of the votes cast, or the Companion having the lowest number of votes cast, shall be dropped, and so on, until the requisite majority has been obtained.

2.15 HIGH PRIEST: QUALIFICATIONS, ETC.

(1) No Companion shall be eligible for the High Priest's chair until he has served in the King's or Scribe's chair for twelve (12) months but this regulation shall not apply to new Chapters at the time of their original constitution.

(2) If the High Priest should die, be removed, or be incapable of discharging the duties of his office, the King or in his absence, the Scribe, shall summon the Chapter, and a new High Priest shall be elected at the next Regular Convocation.

(3) The High Priest is responsible for the due observance of the laws relating to Chapter, and that all returns are made, and fees and dues paid to the Grand Chapter.

(4) The High Priest shall see that a book or books be kept in which the Secretary shall enter the names of all candidates, with the dates of their proposals, and the conferring of degrees of Mark Master, Past Master, Most Excellent Master, and the Royal Arch, and their ages, residences, and professions, together with all such other transactions of the Chapter as are proper to be written.

2.16 ABSENCE OF THE HIGH PRIEST

(1) In the absence of the High Priest, the King, or in the absence of the King, the Scribe, shall preside over the Chapter.

(2) In the absence of all three, the junior Past High Priest present shall preside over the Chapter.

(3) In either (1) or (2), all of the duties of the High Priest may be performed except that of conferring the degree of Royal Arch (unless the junior Past High Priest be anointed).

(4) Only an Anointed High Priest shall confer the degree of Royal Arch.

(5) Any presiding officer in (1) or (2), if the junior Past High Priest be not anointed, may invite a High Priest or Past High Priest of any Chapter to officiate as High Priest and confer the degree of Royal Arch or any other degree.

2.17 ARCHIVIST/HISTORIAN

(1) Each Chapter shall annually appoint a Companion as Archivist/Historian, whose duty it shall be to collect and preserve all records, minutes, and documents concerning the history of the Chapter and to cause a proper history of the Chapter to be compiled, which history it shall be the duty of a committee to revise from time to time; a copy of every history so compiled shall be filed with the Grand Secretary.

2.18 VACANCIES, RESIGNATIONS, ETC.

(1) If a vacancy shall occur in a regular office other than High Priest, King, or Scribe, such office shall be filled for the remainder of the year by election or appointment (according to the normal method of filling the office) of a member not serving a regular office in the Chapter at the time the vacancy occurred. If an election be required, due notice thereof shall appear on the summons.

2.19 PRESIDING OFFICERS OF MARK LODGES, ETC.

(1) The High Priest, King, and Scribe of the Chapter for the time being may be Master and Wardens respectively of the Lodges of Mark Master, Past Master, and Most Excellent Masters, but the presiding officer shall have authority to appoint any Companion in good standing to fill any office.

2.20 BY-LAWS

(1) Every Chapter has the power to make and amend by-laws for the governing of its internal affairs subject to approval by the Grand High Priest.

(2) Two copies of the proposed by-laws shall be transmitted to the Grand Secretary, to be submitted to the Grand High Priest for approval, and when approved by the Grand High Priest these By-laws shall become effective from the date of such approval.

(3) When any alteration shall be made, such alteration shall in like manner be submitted; and no by-law or alteration shall be valid until so submitted and approved.

(4) An alteration of by-laws shall be submitted as a Notice of Motion in the summons for the ensuing Regular Convocation. A two-thirds majority of the member's present is necessary to adopt. An amendment cannot be made to the motion at the ensuing Regular Convocation which would materially change the intent and meaning of the original proposal.

(5) To ensure that the By-laws of the Chapters conform to the Constitution of the Grand Chapter, it shall be the duty of the Board of General Purposes to review from time to time the By-laws of all the Chapters, and to make recommendations to the Grand High Priest regarding the same.

2.21 DUES

(1) The By-laws of each Chapter shall allow the Chapter to fix the sum to be annually collected from its members, once per year and at least sixty (60) days before the start of a new year, with a two thirds majority vote of Companions attending. A Notice of Motion must be published in the Notice prior to the meeting in which the vote is to be held.

(2) A Chapter may reduce or commute the dues of any member for age, infirmity or other cause, by a majority vote of the members present at a Regular Convocation. The Chapter shall continue to pay on behalf of such member any monies levied by the Grand Chapter.

2.22 SEAL

(1) Every Chapter shall have a Masonic seal to be affixed to all documents proper to be issued.

(2) An impression of it is to be sent to the Grand Secretary, and if at any time it shall be changed, an impression of the new seal shall in like manner be transmitted.

2.23 INSTRUCTION TO GRAND CHAPTER REPRESENTATIVES

(1) The majority of members of a Chapter, when congregated, have the privilege of giving instruction to their representatives before the Convocation of Grand Chapter, in as much as such Companions are supposed to represent their opinions.

2.24 DECISION BY MAJORITY

(1) All matters are to be decided by a majority of votes, except where otherwise provided. Each member present shall have one vote. In case of a tie, the presiding officer shall cast one vote.

2.25 PUBLIC PROCESSIONS

(1) No public procession or festival shall be allowed without a dispensation from the Grand High Priest, or officer discharging the duties of such officer, except for a Masonic funeral and War Memorial Services (i.e. July 1st and November 11th).

(2) If any Chapter or Companion shall attend any public procession (except a funeral and War Memorial Services (i.e. July 1st and November 11th)), in Royal Arch clothing, without a dispensation, the Grand Chapter shall investigate the circumstances, and if substantiated and considered culpable, such Chapter or Companion may be suspended by the Grand Chapter for a designated period of time, and such Companion may be barred from ever after being an officer of a Chapter.

2.26 VIOLATION OF SECRECY

(1) No Companion shall in any way make known or publish any proceedings of a Chapter without proper authority, nor violate the secrecy of the ballot under any circumstances, under a penalty of severe censure for the first offence; and for the second offence, of suspension from his Royal Arch privileges.

2.27 USE OF EMBLEMS FOR BUSINESS

(1) No Royal Arch Mason in this jurisdiction shall exhibit any emblems of the fraternity in order to attract attention to his business.

2.28 OFFENCES AND PENALTIES

(1) Every Chapter has the power of enquiring into offences, and of suspending or excluding a member.

(2) No Companion shall be suspended or excluded under any circumstances until he has had due notice of the charge or complaint preferred against him, and of the time appointed for its consideration, so that he may be present and afforded every opportunity of defending himself, before a decision is rendered as to his guilt or otherwise.

(3) The name of every Companion suspended with the cause thereof shall be sent to the Grand Secretary, and also notice of his restoration.

(4) Restoration after suspension for other than non-payment of dues, shall be by the action of the Chapter at a stated Convocation after due notice and by a two-thirds vote of the members present.

(5) For reinstatement following suspension for non-payment of dues, see Section 2.54.

2.29 MASONIC YEAR

(1) The Royal Arch Masonic year shall end on the 31st day of December.

2.30 ANNUAL RETURNS

(1) Every Chapter chartered by this Grand Chapter shall make its returns of members, degrees conferred, affiliations, deaths, suspensions, and withdrawals, and all payments with respect thereof, annually not later than the fifteenth day of February to the Grand Secretary.

(2) Every Chapter shall make a return to the Grand Secretary of the elected and appointed officers of the Chapter and of members eligible to vote in the Grand Chapter, not later than the fifteenth day of February in each year.

(3) Every Chapter shall make a return to the Grand Secretary a copy of its Secretary's Annual Report, and a copy of its Treasurer's Annual Report.

2.31 FORFEITURE OF CHARTER

(1) Every Chapter shall be liable to erasure and forfeiture of its Warrant of Constitution in any of the following cases:

(a) Omitting to hold a Convocation of the Chapter in the space of two years.

(b) Neglecting to make returns required by these regulations.

(c) Neglecting to register annually the names of all Companions exalted, and those who have affiliated with the Chapter.

(2) No Chapter shall be erased under any circumstances, until the High Priest, King, and Scribe thereof shall have been duly summoned to show cause to the contrary in the Grand Chapter.

2.32 PROPERTY REVERTS TO GRAND CHAPTER

(1) Upon the demise of any Chapter within the jurisdiction of this Grand Chapter, the Secretary and Treasurer of the Chapter shall, within three (3) months thereafter, transmit to the Grand Secretary all the books, papers, jewels, furniture, funds, and other properties or evidence thereof of the Chapter so demised.

2.33 WITHDRAWAL OF MAJORITY OF MEMBERS

(1) If the majority of members quit a Chapter, the constitution, or power of assembling continues with those remaining provided their number be not less than nine (9), but if less than nine (9) remain, their warrant becomes extinct, and all authority thereby granted and enjoyed reverts to the Grand Chapter.

2.34 CONSOLIDATION OF CHAPTERS

(1) Two or more Chapters located near each other may consolidate on such terms as may be agreed upon by themselves.

(2) Of such proposed consolidation, the members of each Chapter shall have at least three (3) months' notice in writing, before the proposition to consolidate said Chapters shall become effective.

(3) It shall require the assent, which must be given in writing, of at least a simple majority of all members of each Chapter responding to the proposal to consolidate, before the proposition to consolidate said Chapters shall be effective.

(4) If the number dissenting is less than seven (7) in either Chapter, such number shall not prevent consolidation.

(5) No such consolidation shall go into effect, until all the proceeding relative thereto shall have been submitted to and approved by the Grand Chapter.

(6) Any of the members of either Chapter shall have the right to be heard before the Grand Chapter.

(7) If the consolidation goes into effect, the Chapter thus formed may take and bear the name and number of one of the Chapters composing it, in which case it may retain the warrant and seal of such Chapter, the other or others being returned to the Grand Chapter.

(8) In case of a new warrant being required, the approval of the Grand Chapter shall be obtained.

(9) All of the members of the consolidating Chapters shall, on the consolidation thereof, become and be members of the consolidated Chapter without signing the By-laws.

(10) The consolidated Chapter may adopt the By-laws of either the Chapters or enact a new code.

(11) All monies due to, or owing by either of the Chapters shall be due or payable by the consolidated Chapter.

2.35 MEMBERSHIPS, DEGREES, DEMITS

(1) No Chapter shall confer the degrees of Mark Master, Past Master, Most Excellent Master, or Royal Arch until the candidate has presented a petition recommended by two (2) Companions, being members of the Chapter.

(2) Form of Petition - Refer to Appendix 'D'

(3) The petition shall be read at a regular communication of the Chapter, referred to the investigating committee, and his name, residence, name and number of his Lodge shall be placed on the summons for the next regular Convocation of the Chapter at which time, subject to extraordinary circumstances, the ballot shall be taken.

(4) The committee shall make diligent enquiries as to the petitioner's character and his standing in any Masonic body in this or any other jurisdiction of which he is, or has been a member.

(5) When the committee shall have completed its investigation, one of its members, present in person, shall, on behalf of the committee, report at a regular Convocation of the Chapter either "favourably" or "unfavourably" according to the judgment of its members, but no record shall be made in the minutes except that "the committee reported on said petition."

(6) A ballot shall then be taken as provided in Section 2.40.

(7) On receiving the Royal Arch Degree and signing the by-laws a Companion becomes a member with full privileges of the Chapter.

(8) Upon acceptance of petition and confirmation of Mark Master Mason Degree being attained, the petitioner shall become a member of the Chapter and shall be liable for Annual Dues at the beginning of the next fiscal year. However, such membership shall not entitle him to full privileges until he has received the Royal Arch Degree. The Annual Dues shall be in addition to any fees required for remaining Degrees.

2.36 AFFILIATION

(1) No Companion may become a member of a Chapter in this jurisdiction until he has produced satisfactory evidence that he has paid all dues and demands against him in the Chapter

of which he is at present or was last a member, and after presenting a petition which shall be dealt with as in the case of candidates for the degrees.

(2) Form of Petition - See Appendix 'E'

(3) Re-affiliation with former Chapter - A Companion who has demitted from a Chapter in this jurisdiction and who applies for affiliation to the same Chapter shall present the regular petition and his demit. His application shall be dealt with as is the case of a candidate for the degrees. See Section 2.35.

2.37 PLURAL MEMBERSHIP

(1) A member of a Chapter, in this jurisdiction, may affiliate with other Chapters in this or another jurisdiction without, so far as this jurisdiction is concerned, taking his demit from the first Chapter, provided all dues are paid and kept paid in his original Chapter.

(2) A member of a Chapter, in this jurisdiction, may become a Charter member of a new Chapter, within this jurisdiction, without taking a Demit from the first Chapter

(3) If, for any reason, he shall be suspended from one Chapter, in this jurisdiction, he shall automatically be suspended from every other Chapter, in this jurisdiction, of which he may be a member.

2.38 MERITORIOUS SERVICE AND HONOURARY MEMBERSHIP

(1) The Diploma of Exemplary or Meritorious Service is awarded to a Companion for recognition of yeoman service to his Chapter in particular or Royal Arch Masonry in general.

(2) Honourary Membership is awarded to a Companion for service as in (1) above but who can no longer attend his Chapter due to incapacity, financial need or distance. The Chapter will pay his Grand Chapter assessment and he will be listed in the returns to Grand Chapter.

2.39 BALLOTING IN ROYAL ARCH DEGREE

(1) All balloting for candidates shall take place in the Royal Arch Degree.

2.40 BALLOTING PROCEDURE

(1) A ballot box shall be provided which permits voting without being observed by others.

(2) There shall be sufficient white and black balls or cubes to permit every member present to exercise a choice.

(3) By unanimous consent a collective ballot may be taken.

(4) The Presiding Officer shall read out "The Edict" prior to a ballot being taken.

(5) If a collective ballot is unfavourable, a separate ballot shall be taken on each name.

(6) On orders of the presiding officer, the Captain of the Host shall prepare the ballot box, and present it for examination to the Scribe, the King, and the presiding officer, in that order. The presiding officer shall announce the name or names of those to be balloted for, and shall remind the members that white balls or cubes elect, black balls or cubes reject. The ballot box shall then be set at a convenient place. The presiding officer shall then vote, followed by the King and Scribe, other Officers in order, Past High Priests and members. All members present should vote, including the Tyler, if a member, who shall be relieved for that purpose. When all have voted, the presiding officer shall declare the ballot closed. The Captain of the Host shall then

present the ballot box for examination to the Scribe, the King, and the presiding officer, in that order. The presiding officer shall then ask, first the Scribe and then the King, "How found you the ballot?" If fewer than two (2) black balls or cubes are present, the reply is "Favourable." The presiding officer, if he also finds the ballot favourable, then declares the candidate(s) eligible to receive the Capitular degrees, and orders the Captain of the Host to destroy the ballot.

(7) If two or more black balls or cubes are found, the presiding officer may, if he chooses, before any member leaves the room and before any declaration is made, order the ballot destroyed and a second vote taken.

(8) The result of a ballot, after the declaration is made, is final.

(9) A ballot cannot be taken on a candidate unless nine (9) Companions are present.

2.41 ELECTION OF A PETITIONER

(1) No candidate shall be admitted, or Companion received as a joining member, if on the ballot two black balls or cubes appear against him.

2.42 DELAY IN TAKING DEGREES

(1) If a Brother duly elected fails to present himself for the first of the degrees within twelve months from the time of his election, he shall again be balloted for, his name being placed on the notice for the meeting at which such ballot is to be taken.

2.43 SECOND PETITION

(1) No rejected candidate shall be again proposed and balloted for within six months of the time of his rejection.

2.44 CONCURRENT JURISDICTION OF CHAPTER OVER CANDIDATE

(1) A Chapter may accept petitions for membership from candidates residing anywhere in the jurisdiction.

(2) In the case of a petition of a resident of a foreign jurisdiction, the consent of the Grand Chapter of that jurisdiction is necessary.

2.45 CEREMONIES

(1) No Chapter shall confer the Mark Master degree upon a candidate until he has exhibited suitable proficiency in the Master Mason Degree to the Grand Council or to an examining committee appointed by the High Priest.

(2) No candidate shall be exalted to the Holy Royal Arch degree until he shall have passed in open Chapter, or to an examining committee, a satisfactory examination in the preceding Capitular degrees.

(3) The degrees of Mark Master, Past Master, Most Excellent Master, and Royal Arch Masons shall not be conferred in any Chapter without the appropriate ceremonies of each degree. Nothing shall be abbreviated in any case, nothing shall be added to, for mere effect or otherwise.

(4) No Chapter in this jurisdiction shall be allowed to use more than one substitute, or exalt more than three (3) candidates at one and the same time, without dispensation from the

Most Excellent Grand High Priest. This will not prohibit the exaltation of more than one team during the same Convocation.

(5) Roughness and discourtesy are forbidden.

(6) It is not necessary for a candidate who has already received the Mark Master Mason degree in a Lodge or Chapter of the Grand Lodge of Scotland to go through the same ceremony in a Royal Arch Chapter in Newfoundland and Labrador. The candidate should merely be obligated as a Mark Master Mason and his mark recorded before proceeding to the Past Master degree.

2.46 MARK BOOK

(1) Every Mark Master must select and record his mark in the lodge Book of Marks previous to his exaltation to the Royal Arch Degree.

2.47 FEES FOR DEGREES

(1) No Chapter under the jurisdiction of the Grand Chapter of Newfoundland and Labrador shall confer the degrees of Mark Master, Past Master, Most Excellent Master, and Royal Arch upon any Brother for a sum less than forty dollars which may include fees to the Grand Chapter for registry and certificate.

(2) The fee for such degrees shall be paid as follows: one-fourth to accompany the petition, one-fourth before receiving the Mark Master degree, one-fourth before receiving the Past Master degree, and one-fourth before receiving the Most Excellent Master degree. Under no pretense whatsoever shall any part of the same be refunded, remitted, or returned.

(3) A clergyman, or one in a like office, actually engaged in his sacred calling, may, with the unanimous consent of the members given, be made a Royal Arch Mason without charge. However, the fee for certificate of exaltation shall be paid to the Grand Chapter.

2.48 VISITORS AND AFFILIATES FROM OTHER GRAND CHAPTERS

(1) When any Royal Arch Companion, a member in good standing of a Chapter in another jurisdiction recognized by this Grand Chapter, presents himself as a visitor to any Chapter in this jurisdiction, such Chapter is hereby authorized either (a) to administer to said Companion the obligation and to invest said Companion with the secrets of the degrees of Mark Master, Past Master, and Most Excellent Master, or any one or more of said degrees, which he may not have previously received or (b) to confer one or more of said degrees in full upon said Companion, free of charge except for the fee payable under subsection (3) thereof.

(2) The Secretary of the Chapter shall forthwith issue said Companion a certificate in the form set out in Appendix 'F' and send a duplicate copy thereof to the Grand Secretary together with the prescribed fee.

(3) The fee payable on the issue of said certificate shall be five dollars which shall be collected by the Secretary and remitted to the Grand Secretary with a copy of said certificate. A copy of said certificate signed by such visiting Companion shall be kept by the Secretary among the records of his Chapter.

(4) If a Companion to whom any such degree has been communicated or on whom it has been conferred later desires to affiliate with any Chapter in this jurisdiction, he shall present a petition for all degrees which have not been conferred upon him in full, and such petition shall

be dealt with as provided in Section 2.35 of this Grand Chapter and, if elected he shall pay to the Grand Chapter the fee payable for registration as a member and for a certificate of membership.

NOTE: - The word "communicated" shall mean "to administer the obligation only and to invest the candidate with the appropriate pass words, signs, and grips." The word "conferred" shall mean "the full ceremony as prescribed in the authorized work of this jurisdiction. No degree not conferred in a regularly warranted Chapter and at a meeting of said Chapter duly called and held under such warrant shall be recognized by any Chapter in this jurisdiction.

2.49 STANDING OF AFFILIATE

(1) When a Companion Royal Arch Mason hailing from another Grand Jurisdiction holding fraternal relations with this Grand Chapter affiliates with a chartered Chapter of this Grand Jurisdiction, he brings with him all the honours, rights, and privileges to which he would be entitled had the same been conferred on him in this jurisdiction, and such official honours, rights, and privileges are hereby fully recognized and acknowledged.

2.50 MEMBERS DIPLOMA

(1) Every Chapter shall procure, for each Companion exalted therein, a diploma under the seal of the Grand Chapter, and signed by the Grand Secretary, the same to be paid for by the Chapter.

(2) Every Companion shall sign his name on the margin of his diploma at the time of its delivery to him.

(3) Every return or document upon which a Grand Chapter diploma is to be issued shall specify not only the date of exaltation, but also the dates when the Companion was advanced to the degrees of Mark Master, Past Master, and Most Excellent Master.

(4) All applications for Grand Chapter diplomas shall be made to the Grand Secretary.

2.51 CONSTITUTION AND BY-LAWS

(1) Every candidate on his exaltation to the Royal Arch Degree and every Royal Arch Companion affiliating with any Chapter in this jurisdiction shall be presented with (a) a copy of the Constitution of the Grand Chapter Royal Arch Masons of Newfoundland and Labrador and (b) a copy of the By-laws of the Chapter of which he becomes a member.

2.52 DEMIT

(1) Any member desiring to withdraw from a Chapter shall signify such desire either personally in open Chapter or by letter addressed to the Secretary to be read in open Chapter, whereupon, providing he is in good standing and clear of all indebtedness to the Chapter for dues, and subject to the next succeeding subsection, he shall be entitled to his demit as of the date of such application.

(2) An application for a demit shall lie on the table for twenty-eight days unless the necessity of the case calls for immediate action when, if the Chapter is satisfied that the Companion is in good standing, the application may be dealt with forthwith and the demit granted as of the date of such application.

(3) A demit granted in accordance with this section cannot be cancelled at a subsequent Convocation. If the demitted member desires to remain a member, an application for affiliation is necessary.

(4) A demitted Royal Arch Mason may apply for affiliation with a Chapter other than the one nearest his place of residence.

(5) The form of the demit is outlined in Appendix 'G'.

2.53 NON-PAYMENT OF DUES AND SUSPENSION

(1) At least once a year and that no later than the regular Convocation in September, the Secretary of every Chapter shall submit in open Chapter a report in writing of every member over one year in arrears for dues.

(2) Upon motion, each member so reported shall be specially summoned to pay the same within two months from the date of the serving or mailing of such summons, properly addressed to such member, with registered or certified mail.

(3) The Secretary shall enter the report in the minutes with the action taken thereon, shall keep a true and correct copy of each summons so sent out, and shall submit to the Chapter satisfactory evidence of the serving or mailing of the summonses, and the High Priest shall see that the requirements of this section are complied with.

(4) At any regular Convocation after the expiration of the said period of two months, the names of all to whom such notice has been given and who had failed to pay shall be read in the Chapter and recorded in the minutes of such Convocation, and all such members shall stand suspended, unless by motion, duly moved, seconded, and carried by a two-thirds vote of all members present and entitled to vote, a Companion who, it is felt is entitled to special consideration is retained in good standing for a further period of one year.

(5) Such suspensions shall be reported forthwith to the Grand Secretary unless in the meantime the dues have been paid.

2.54 REINSTATEMENT

(1) Any member suspended for non-payment of dues shall be immediately restored to this former membership in the Chapter without a ballot on payment being made in full within two years from the date of his suspension of all arrears owing at the time of his suspension.

(2) Any member suspended for non-payment of dues, desirous of reinstatement shall, if a period exceeding two years has lapsed from the date of his suspension, or if he is desirous of reinstatement of a less sum than the amount owing at the time of his suspension, petition for reinstatement, and such petition shall be referred to the investigating committee for report to the Chapter at any regular Convocation of the Chapter, when he shall again be balloted for, his name being placed in the notice of the Convocation at which such ballot is to be taken, with the particulars required by section 2:41. If requested, all money accompanying his petition shall be at once refunded.

(3) Notice shall be given forthwith to the Grand Secretary of any Companion reinstated under either of the forgoing subsections.

2.55 EFFECT OF GRAND LODGE OR DISTRICT GRAND LODGE SUSPENSIONS ETC.

(1) When a Grand Lodge, or any other competent authority in the Craft, shall suspend or expel any Brother who is a Royal Arch Mason, such Companion shall stand suspended or expelled from his Royal Arch Masonic functions for the period whilst such Craft suspension or expulsion continues in force, subject to appeal to the Grand Chapter.

(2) In any case, which any Brother who is a Royal Arch Mason is suspended or expelled by any authority other than his Grand Lodge, or in his District Grand Lodge, and appeals from such decision to such Grand Lodge or such District Grand Lodge, the provision of this section shall be stayed until such appeal is heard and determined.

(3) Any member of a Chapter who shall demit from all Craft Lodges of which he may be a member shall be automatically suspended in all Chapters of which he is a member and shall remain suspended until he re-affiliates with a Craft Lodge.

(4) Any member of a Chapter who is suspended from any Craft Lodge of which he may be a member shall be automatically suspended in all Chapters of which he is a member and shall remain suspended until he reinstates himself in his Craft Lodge.

(5) Any member suspended under the provisions of subsections (3) and (4) shall be reinstated in his Chapter or Chapters on his furnishing proof of his good standing in his Craft Lodge or Lodges.

(6) To retain membership in a Chapter, a Companion must be a member in good standing of a Lodge whose operation regularly includes Initiating, Passing, and Raising of candidates.

SECTION 3

HIGH PRIEST AND THE ORDER OF HIGH PRIESTHOOD

3.01 HIGH PRIEST

(1) Every High Priest who has not previously received the degree of the Order shall be required to attend the next regular Annual Convention of the Order held following his election and installation.

(2) If any High Priest is unable for reasons satisfactory to the Most Excellent President to attend such Annual Convention and receive such degree, such High Priest shall attend a special Convention to be held at such time and place as may be determined by the Most Excellent President, for the purpose of receiving such degree.

(3) It shall be the duty of the Secretary of each Chapter to notify all unanointed High Priests of his Chapter of the time and place of holding all Conventions of the Order of which he may be advised by the Recorder.

(4) It shall be the duty of the Secretary of each Chapter to remit to the Recorder of the Order, the fee specified by the Grand Chapter for conferring the Order, along with the annual returns and payments required to be made to Grand Chapter.

(5) No High Priest shall confer the Royal Arch Degree until he has received the Order of High Priesthood.

(6) No elected and installed High Priest lacking the qualification above stated shall be elected or appointed to office in Grand Chapter.

(7) A High Priest who has failed to receive the Order of High Priesthood during his term of office, and later receives the Order, shall become eligible to serve as an Officer of Grand Chapter.

3.02 GRAND COUNCIL

(1) The Grand Council of the Order of High Priests of Newfoundland and Labrador shall be composed of Excellent Companions who have been received into the Order, and are members of the Grand Chapter of Newfoundland and Labrador and, subject to Section 1.03 Membership, subsection (1) (b) and (d).

(2) The Grand Council of the Order of High Priesthood of Newfoundland and Labrador shall consist of the Most Excellent President, Excellent Vice-President, and Excellent Chaplain.

3.03 ENTITLEMENT TO ORDER

(1) Every High Priest and Past High Priest, being a member of Grand Chapter, shall be entitled to the Order, without ballot, upon written application duly certified by the Grand Secretary as to such eligibility, and upon payment of the prescribed fee, which is to be set each year for the ensuing year and which sum shall be paid by the candidate's Chapter, and shall include the cost of a certificate and presentation Bible.

3.04 CONVENTION OF THE ORDER

(1) The regular Annual Convention of the Order shall be held at such time and place as the Board of General Purposes may decide for the election of Officers and the conferring of the Order.

(2) In addition to the regular Annual Convention, at which the Order shall be conferred if possible with full ceremonial, the Most Excellent President through the Excellent Recorder may delegate the power of conferring or imparting the ritual of the Order (as may be convenient) at special conventions at such times and places as he may authorize.

(3) The records of the proceedings of all such special conventions shall be at once transmitted with all fees that may be collected, to the Excellent Recorder for publication, together with the proceedings of the Annual Convention, in the annual book of Proceedings of Grand Chapter.

(4) In the absence of the Most Excellent President and the Excellent Vice-President, at the Annual Convention, the members present shall elect one of their number to preside until the officers for the year shall be duly elected.

(5) Three anointed High Priests shall form a quorum and have power to confer or impart the ritual of the Order.

(6) The ritualistic work shall be that now in use in this jurisdiction, styled the "Chamberlain Ritual".

(7) The Certificate of Membership shall be issued under the Grand Seal of the Order.

(8) Notwithstanding Section 3.06 Officers, Subsection 1 (a) and subject to Subsections (2) and (5) above, the Most Excellent President may appoint to temporary service duly recognized Anointed High Priests from other jurisdictions as an Officer of the Order of High Priesthood of Newfoundland and Labrador.

3.05 FEES AND EXPENSES

(1) All fees received from candidates for the Order shall be paid into the general funds of Grand Chapter, and all necessary expense authorized by vote at the Annual or Special Conventions of the Order shall be paid by the Grand Chapter.

3.06 **OFFICERS**

(1) The Officers of the Order of High Priesthood of Newfoundland and Labrador shall consist of Past High Priests who,

(a) have received the Order of High Priesthood and achieved the designation of Anointed High Priest; and,

(b) continue to maintain current membership in a Chapter within this jurisdiction, independent of whether or not they continue residing within the jurisdiction.

(2) The Officers of the Order of High Priesthood of Newfoundland and Labrador shall be annually elected and shall consist of:

Most Excellent President

Excellent Vice-President

Excellent Chaplain

Excellent Treasurer

Excellent Recorder

Excellent Master of Ceremonies

Excellent Conductor

Excellent Herald

Excellent Steward

Excellent Sentinel, who shall be stationed without at each Convention.

(3) The Grand Secretary of the Grand Chapter shall be efficio Excellent Recorder.

(4) The Grand Treasurer of the Grand Chapter shall be efficio Excellent Treasurer.

(5) By a majority vote of the Convention, and by the nomination of any member, an officer who has served honourably for a number of years, may be awarded Past Grand Rank in the Convention.

SECTION 4

REGALIA

4.01 *NO COMPANION SHALL, ON ANY PRETENCE, BE ADMITTED INTO THE GRAND CHAPTER, OR ANY CHAPTER, WITHOUT HIS PROPER CLOTHING.*

4.02 APRONS OF GRAND CHAPTER

(1) The aprons of present and past Grand High Priests, Grand Kings, and Grand Scribes shall be eighteen inches wide and sixteen inches deep, with a border four inches wide of purple diamonds indented with crimson.

(2) The border of the flap shall be purple indented with crimson and shall be two inches wide.

(3) In the centre of the flap there shall be a triangle of silk or satin surrounded with a gold border, and within the triangle three taus, in gold-spangled embroidery. The silk or satin ground of the triangle shall be purple.

(4) The apron and flap shall be edged with gold lace.

(5) The linings and strings of the apron shall be purple.

(6) There shall be two gold tassels of fringe or chains suspended from purple ribbons two inches wide coming from under the flap.

(7) The aprons of all other Grand Chapter Officers shall be the same except that the ground of the triangle shall be purple.

(8) Past Grand Officers may wear an undress apron of the same design and size, with or without regalia. (i.e. without fringe or lace.)

4.03 JEWELS AND COLLARS OF GRAND CHAPTER

(1) **GRAND HIGH PRIEST.** Three interlacing triangles, surrounded by a pair of open compasses, with a miter placed on top of the angle of a square surrounded by a wreath, touching the legs of the compasses, and the side of the triangle.

(2) **GRAND KING.** The same, but with emblem consisting of a level, surmounted by a crown inside a wreath.

(3) **GRAND SCRIBE.** The same, but with emblem consisting of a plumb surmounted by a turban inside a wreath.

(4) Each of the following insignia shall be placed within an equilateral triangle, (except that for the Grand Stewards) placed on a circle with "Grand Chapter Newfoundland and Labrador R.A.M." engraved.

Grand Treasurer - Crossed keys

Grand Secretary - Crossed pens

Assistant Grand Secretary - Crossed Pens

Grand Archivist - A lamp of learning

Grand Lecturer/Historian - An open scroll

Grand Chaplain - The open Bible

Grand Captain of the Host - Soldier with a drawn sword

Grand Principal Sojourner - Pilgrim with a staff

Grand Marshall - Crossed batons

Grand Royal Arch Captain - Cross-hilted swords crossed

Grand Masters of the Veils - Cross-hilted sword

Grand Organist - a Lyre

Grand Stewards - Triangle

Grand Standard Bearer - Standard with a triple tau in the centre

Grand Tyler - Crossed sabers

(5) The jewels of office worn by the Grand High Priest, Grand King, Grand Scribe, Grand Treasurer and Grand Secretary are to be suspended from chain collars of gold or gilt metal over purple ribbon.

(6) Other Grand Officers shall wear their jewels suspended from purple moire ribbon collars four inches wide.

(7) Past Grand Officers may wear the collars of their former office but without the pendant jewel, which may be worn on the left breast suspended by a purple ribbon one and one half inches wide, except a Past Grand High Priest, who shall wear the Collar and Jewel of his former Office. The chain collar shall be purple plush ribbon. Past Grand High Priests may wear their pocket jewel, of Past Grand High Priest, when not wearing the collar and jewel of former office.

4.04 SASHES OF GRAND CHAPTER

(1) All present and past elected Most Excellent and Right Excellent Companions shall wear a tri-coloured sash, namely pale blue on the inside, crimson in the middle, and purple on the outside.

(2) All other present and past Grand Officers may wear a bi-colour sash of purple diamonds indented with a border of crimson.

(3) All bi-colour or tri-colour sashes may have gold fringe or bullion at the ends and shall have above the fringe or bullion a triangle similar to that worn of the flap of the apron.

(4) All sashes shall be worn over the left shoulder.

4.05 ROBES OF GRAND AND CONSTITUENT CHAPTERS

THE HIGH PRIEST - A robe of blue, purple, scarlet, and white decorated with breast plate and mitre. On the front of the mitre under a golden plate is inscribed in Hebrew characters "Holiness to the Lord".

THE KING - A scarlet robe, with a crown on his head, and a sceptre in his hand.

THE SCRIBE - A purple robe, and a turban of the same colour.

THE CAPTAIN OF THE HOST - A white robe and a helmet, and armed with a sword.

THE PRINCIPAL SOJOURNER - A black robe with rose coloured border with a slouched hat and a pilgrim's staff.

THE ROYAL ARCH CAPTAIN - A white robe and a cap or helmet, and armed with a sword.

THE MASTER OF THE THIRD VEIL - A scarlet robe and turban.

THE MASTER OF THE SECOND VEIL - A purple robe and turban.

THE MASTER OF THE FIRST VEIL - A blue robe and turban.

4.06 APRONS OF CONSTITUENT CHAPTERS

(1) The apron of a Companion shall be of white lambskin, sixteen inches wide and fourteen inches deep, with an indented crimson and purple border two inches wide, the crimson part pointing to the centre of the apron, the border of the flap to be one inch wide; in the centre of the flap, a triangle of silk or satin, surrounded with a gold border, and within the triangle three taus united in gold spangled embroidery; with two gold sets of chains with seven chains in each set suspended from white ribbons two inches wide, coming from under the flap.

(2) The silk or satin ground of the triangle and the lining and strings of the aprons of present and past High Priests, shall be crimson, and of all other Companions white.

(3) There shall be two gold sets of chains suspended from ribbon two inches wide coming from under the flap; such ribbons shall be crimson for present and past High Priests, Kings, and Scribes and white for all other Companions.

4.07 JEWELS AND COLLARS OF CONSTITUENT CHAPTERS

(1) The Jewels of the High Priest, King, and Scribe of a Chapter shall be respectively: the square surmounted by a mitre, the level surmounted by a crown, and the plumb surmounted by a turban, each placed within a triangle. All other Officers' jewels shall be the same as those of Grand Chapter but without the circle.

(2) The jewels of office worn by the Officers of the Chapters may be suspended from crimson cloth collars or from chain collars of gold or gilt metal over crimson ribbon.

4.08 SASHES OF CONSTITUENT CHAPTERS

(1) All Royal Arch Masons, other than Grand and Past Grand Officers, are authorized to wear a bicolour sash worn with a crimson diamond outward and silk fringe at the ends, and above the fringe a triangle similar to that worn on the flap of the apron.

(2) The sash shall be worn over the left shoulder.

(3) Chapters reaching the fiftieth (50th) anniversary of the date of their charter may place one bar of ½" navy gold braid across the sash about 8" from shoulder. An additional bar may be added at the end of each subsequent fifty-year period, such bars to be ½" apart.

4.09 EMBLEMS AND JEWELS

(1) The jewel of the Order is to be worn on the left breast, suspended from a narrow crimson ribbon.

(2) No honorary, or other jewel or emblem shall be worn which does not appertain to, or is consistent with those degrees which are recognized and acknowledged by the Grand Chapter.

4.10 PAST HIGH PRIEST JEWEL

(1) A Chapter may present a jewel to a Companion who has served as a High Priest.

(2) The Past High Priest jewel shall be worn on the left breast.

APPENDIX 'A'

Form of Proxy

To Excellent Companion _____, a member of _____ Chapter, No. _____ under the jurisdiction of the Grand Chapter Royal Arch Masons of Newfoundland and Labrador.

At a regular/emergent convocation of _____ Chapter No. _____ held at _____ on the _____ day of _____ A.D. 20____, A.I. 24____, you were appointed the representative of this Chapter in the said Grand Chapter Royal Arch Masons of Newfoundland and Labrador.

Witness our hand and the seal of this Chapter, this _____ day of _____ A.D. 20____, A.I. 24____.

High Priest
(Seal)

Secretary

APPENDIX 'B'

Form of the Oath

"Do you each and severally pledge, on your honour as Royal Arch Masons, that you will, faithfully and truly, perform the duties of scrutineer; and that further, you will maintain the secrecy of the Ballot."

APPENDIX 'C'

Schedule of Grand Chapter Fees

(a)	For a Dispensation for a new Chapter.	\$25.00 (to be set yearly)
(b)	For a Charter or Warrant or Constitution	\$50.00
(c)	For a new Charter in case of loss by fire or otherwise	\$50.00
(d)	For a Grand Chapter Certificate of Exaltation	\$ 5.00 (to be set yearly)
(e)	For a duplicate certificate	\$ 4.00 (to be set yearly)
(f)	For a Grand Chapter Certificate of Affiliation	\$ 5.00 (to be set yearly)
(g)	For a Certificate of prerequisite degrees	\$ 2.00 (to be set yearly)
(h)	For registry of a Companion joining from another jurisdiction	\$ 2.00 (to be set yearly)
(i)	For each member, each Chapter shall pay annually	\$15.00 (to be set yearly)
(j)	For the Order of High Priesthood	\$25.00 (to be set yearly)
(k)	For any Dispensation granted to a Chapter for change of Meeting Place, Time or Date.	\$10.00

APPENDIX 'D'
Form of Petition

To the Most Excellent High Priest, King, Scribe, and Companions of _____ Chapter,
No. _____

The undersigned, a Master Mason, and a member of _____ Lodge No. _____,
under the jurisdiction of the Grand Lodge of _____, raised on the _____,
having the good of the Craft at heart, fraternally offers himself as a candidate for the degrees conferred
in your Chapter.

Should his Petition be granted, he promises a cheerful compliance with all the forms and usages
of the fraternity.

His residence is _____; his occupation
_____ ; his age _____ years.

Witness my hand, this _____ day of _____ A.D. 20____, A.I. 24____.

Signed: _____

Witness: _____

Recommended by:

Mailing Address:

Telephone number: _____

Birth Date: _____

APPENDIX 'E'
Form of Petition for Affiliation

To the Most Excellent High Priest, King Scribe, and Companions of _____ Chapter,
No. _____.

The undersigned, a Royal Arch Mason, and a member of (or formerly of) _____
Chapter No. _____, respectfully petition for membership in your Chapter.

Should his Petition be granted, he promises a cheerful compliance to your By-laws and the ancient
usages of the Fraternity.

His age is _____ years;
his occupation _____;
his residence is _____

Telephone Number: _____

Witness my hand, this _____ day of _____ A.D. 20____, A.I. 24____.

Signed: _____

Witness: _____

Recommended by: _____

Birth Date: _____

Place of Birth: _____

Present Craft Lodge: _____

Lodge Raised in: _____

Date of Raising: _____

Mother Chapter: _____

Present Chapter: _____

Date of M. M. M. Degree: _____

Date of P. M. Degree: _____

Date of M. E. M. Degree: _____

Date of H.R.A. Degree: _____

APPENDIX 'F'
Certificate of Prerequisite Degree(s)

I _____, Secretary of _____ Chapter, No. _____, G. C. NL. situated at _____ in the Province of Newfoundland and Labrador, hereby certify that at a Convocation of said Chapter duly called and held at _____ on the _____ day of _____ A. D, the degree(s) of _____ was (were) communicated to (conferred upon) Companion _____ of _____ Chapter No. _____ situated at _____.

Note: This certificate is issued under the authority of Section 2.48 of the Constitution of the Grand Chapter Royal Arch Masons of Newfoundland as a means of identification to enable said Companion, if otherwise in good standing, to visit ANY Chapter in this jurisdiction when said degree(s) may be conferred, does not in itself constitute him a member of this Chapter enable him to participate in the ceremonies or business of this or any other Chapter. In case of his suspension in any Chapter of which he is a member, this certificate shall become null and void.

Dated at _____, Province of Newfoundland and Labrador this _____ day of _____ A.D. 2____, A.I. 24____.

_____ Secretary

(Seal)

_____ Chapter No. _____ G. C. NL

Signature of Visiting Companion

APPENDIX 'G'
Form of Demit

To all Royal Arch Masons to whom these Presents shall come:

Greetings: -

This is to certify that Companion _____ is, at the date of these presents, a Royal Arch Mason, in good and regular standing. He has paid all dues, and is free from all charges, and, at his own request, has regularly withdrawn his membership from _____ Chapter No. _____ under the jurisdiction of the Grand Chapter Royal Arch Masons of Newfoundland and Labrador.

Given under our hand and the Seal of the Chapter at _____ this _____ day of _____ in the year of A.D. 20____, and of Discovery 25____.

_____ High Priest

(Seal of Chapter)

King _____

Scribe _____

Secretary _____

